

# Student Financial Policy

2025/6

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#### Student Financial Policy

This Policy provides information on your course and other student fees as well as information and guidance on the payment of fees and charges whilst studying at Brunel University of London. Where possible we have provided information on the support that is available to you, or where you can ask questions if you still have them.

University Fees noted here are also referred to as Tuition Fees.

# 1. University Fees

University fees are the fees that you pay for your tuition, supervision, academic services and all other facilities provided by the university, including your department and College, but does not include accommodation or other living costs.

The university fee that you pay depends on your fee status, your specific course, and the duration of your course.

The University may raise tuition fees confirmed in an offer letter to the fee limit regulated by the UK Government and confirmed by the Office for Students; by no more than 5% (of the total costs of the course); or in accordance with RPI (Retail Price Index), whichever is the greater, on a yearly basis provided that at all times the annual tuition fees payable shall not exceed the amount of any fee limit regulated by the UK Government.

You are responsible for the payment of your fees, even if your fees are being paid for by a third party.

All fees are approved annually.

#### Fee Status.

For fee purposes students are assessed as home, European or overseas. Your fee status is included within your offer letter.

If you are registered on an online course, your fee status will be determined by your nationality you provided in your application.

If your status changes during your studies, there is no automatic entitlement to any university fee reduction.

University fees for undergraduate students with a home fee status are regulated by the UK Government therefore any increases will be in line with Government direction. University fees for undergraduate students with European and overseas fee status and all postgraduate university fees are subject to an annual increase as per previous section.

If you have an EU fee status, you will be charged university fees that are aligned with the overseas tuition fees.

#### **Deposits**

All students with an overseas fee status and some students with an EU fee status (excluding those on distance learning and online courses) are required to pay a deposit to secure their place on the their course. This deposit it usually non-refundable. Information about deposits and tuition fee instalments are published here:

Deposits and tuition fee instalments | Brunel University of London

Please note that deposits and instalment payments are not refundable in most circumstances, please check our Admissions Policy for more information.

#### University fees for full-time undergraduate students

You will be charged full time fees for each year of full-time study. Your offer letter will give details of the duration of your course. A few other details to consider are:

- University fees for a sandwich placement year (excluding sandwich placement year abroad) are charged in the third year of the programme (thick/thin sandwich) or in the third or fourth year of an Integrated Masters programme (thick sandwich) depending on when the placement is taken.
- All placement fees are listed on the University website.
- Final year fees for students on an integrated master's programme will be reduced by an amount determined by the start of the year for the current programme of studies.
- Self-funding students with a European or overseas fee status who enter BSc
   Physiotherapy or BSc Occupational Therapy may be charged a placement fee in the
   year that they commence the clinical placement as outlined in the 'additional costs'
   link in the offer letter.

#### University fees for part-time undergraduate students

If you are a Home or European undergraduate student registered for a course delivered oncampus and are studying part-time, you will be charged 75% of the relevant full-time tuition fee in the first four years of study. Any subsequent years or parts of years that fall within the normal period of study for the programme carry a zero fee.

# **Placement and Mobility fees**

If you are on a placement or mobility scheme, check the definitions here to clarify your position so that you can check the fees table. You can find the fees table on the following link: <a href="Paying your tuition fees">Paying your tuition fees</a> (brunel.ac.uk)

- A placement year is where a student undertakes a work placement for either a full year (a thick sandwich placement – minimum 24 weeks) or for part of a year in two separate years (a thin sandwich placement – totalling a minimum of 24 weeks over two years).
- A mobility scheme is where the student will be undertaking part of their programme (either studying or work placement) at a location outside the UK as part of a mobility scheme approved by Brunel University of London.
- For the purpose of mobility, a full year abroad is where the student spends less than ten weeks in an academic year at their home university and is either *studying* at an institution abroad or on *work placement* abroad for a minimum of 24 weeks.
- A part-year is where the student is based at their home university for ten weeks or more in an academic year and is either *studying* at an institution abroad or on *work* placement abroad for four to 23 weeks.
- Students on online courses are not expected to undertake mobility years.

If you are on a thin sandwich programme, where you normally undertake placements during year 2 of your course (FHEQ level 5) and year 3 of your course (FHEQ level 6), the placement fee is charged in year three of your course. If you undertake a part year of study abroad in the third year of your course and if you get a loan from the SLC, you should note that the maximum fee loan available may be limited and you will have to fund the remainder of your university fees.

If you are funded by the SLC and are considering taking part of your course abroad, you are advised to contact the SLC to discuss any implications on the maintenance funding available to you.

#### University fees for postgraduate taught students

If you are attending a course that is delivered on campus:

- If your placement is less than one year you will not be charged a placement fee,
- If your placement is for an academic year, you will be charged a placement fee. The placement is usually at the end of the taught period. The fee is raised at the start of the placement year. All placement fees are listed on the University's website within the Additional Course Related Costs page.
- Part-time students are charged 50% of the full-time fee for the programme in each of years one and two. Any subsequent years, or part years that fall within the normal period of study for the programme, carry a zero fee
- If you are a self-funding student with a European or overseas fee status, and if you
  register for MSc Pre-registration Occupational Therapy or Physiotherapy
  programmes from September 2017, you will be charged a placement fee in the year
  that you start the clinical placement, as outlined in the 'additional costs' link in the
  offer letter.

If you are completing a distance learning course:

 You will be charged on a credit-based pro-rata basis. You are liable for the full module (or block) fee once any course materials for that module (or block) have been released to you online.

# University fees for postgraduate researchers

Your university fees will be charged by full calendar months for every month, up to the end of the maximum period of registration or your actual submission date, whichever is sooner. Where applicable, a reduced fee will be charged from the expected submission date to the end of the maximum period of registration. For more information please refer to the fee information on the <u>University Website</u>.

More information for researchers can be found in the <u>Code of Practice for Research</u> Degrees.

# **University fees for Associate students**

You will be charged your fees on a credit-based pro-rata basis or on a short course rate for the modules you are taking. You can find information on the module fees on this page:

#### 2025-6-Associate-Module-Prices-for-Admissions.pdf

If you have previously undertaken one or more module (or blocks) at Brunel, or at another UK University, you will be charged on a pro-rata basis by band for the number of credits attempted as part of the degree programme.

# University fees for members of staff

Full-time or part-time members of staff, employed by the University can undertake one course in an academic year that is funded by the University.

If you are a full-time member of staff, you will be exempt from part-time university fees where the Executive Dean of your College, or the Chief Operating Officer (or nominee) believes that the programme of study will be of benefit to your current or future employment with the University.

If you are a part time member of staff, and register on either a full-time or part-time basis, you will receive pro-rated reduction in university fees (based on full-time equivalent hours in your employment contract), where the Executive Dean of your College, or the Chief Operating Officer (or nominee) believes that the programme of study will be of benefit to your current or future employment with the University.

If you are a full-time member of staff and register on a full-time course, you will not be able to receive a tuition fee exemption.

You should check your offer email carefully and notify the Admissions Team promptly if you are expecting a tuition fee reduction or exemption as a member of staff that is not reflected in your offer.

You must get written agreement from the Executive Dean of your College, or the Chief Operating Officer (or nominee) prior to commencing your course.

If you are a Medical Education Fellow or are employed in CHMLS, you may be eligible for a 50% discount on the Staged Masters Programme (MSc in Clinical Education). Approval of this reduction should be requested from the Executive Dean of CHMLS.

You will be charged examination fees where applicable.

If your employment ends during your period of registration, you will become liable for the payment of the fees from that point onwards.

The number of places available to staff on this basis may be limited for particular courses.

- One part time staff member with no fees per year on the MBA
- Two part time staff members with no fees per year on the EdD

# 2. Other Fees and Charges.

Information on other fees and charges.

# Reassessment fees, and fees for repeated study: undergraduate students

- If you are being reassessed on a failed module you will not be charged a tuition fee.
- If the Board of Examiners requests, or if you repeat or substitute a module of study block in the next academic year, a pro-rata tuition fee will be charged for this repeated or substituted study, unless the Panel or Board has accepted extenuating circumstances.
- Where extenuating circumstances have been accepted by the appropriate Panel or Board, no university fee will be charged for the module or study block for which they apply.
- A resit fee will be charged if you have to resit the NCTJ accreditation examination.

# Resubmission and reassessment fee, and fees for repeated study: postgraduate taught students

- If you are required to resubmit your dissertation, a resubmission fee applies.
- If you are being reassessed on a failed module you will not be charged.
- If the Board of Examiners requests, or if you repeat or substitute a module of study block in the next academic year, a pro-rata tuition fee will be charged for this

- repeated or substituted study, unless the Panel or Board has accepted extenuating circumstances.
- Where extenuating circumstances have been accepted by the appropriate Panel or Board, no university fee will be charged for the module or study block for which they apply.
- If you are a PGCE student and are being reassessed on a placement, a reassessment fee will be charged.
- A resit fee will be charged if you have to resit the NCTJ accreditation examination.

# Resubmission and reassessment fees: postgraduate researchers

- You will not be charged for the initial examination of your thesis unless it is for a PhD by publication or higher doctorate. In those cases, an examination fee will be charged.
- A resubmission fee will be charged if you are required to resubmit your thesis for examination, with or without a viva.

#### Re-grades and fees: postgraduate researchers

- If you are a doctoral researcher and are regraded to MPhil after 18 months (36 months for a part-time doctoral researchers) of tuition fees have been raised, you will not be charged any further tuition fees. A reduced fee for writing up and an examination fee may be charged.
- In these circumstances there is no entitlement to a refund of tuition fees charged for more than 18 months of study (36 months for part-time doctoral researchers).
- If you were a doctoral researcher and are regraded to MPhil before 18 months (36 months for part-time doctoral researchers) of tuition fees have been raised, you will be charged tuition fees for 18 months. A reduced fee for writing up and an examination fee may be charged.
- If you are a MPhil student and are regraded to a PhD you will be charged 36 months of tuition fees in total for the MPhil and PhD. A reduced fee for writing up and an examination fee may be charged.

## Reassessment fees: Brunel Language Centre

• If you have to repeat the Brunel English Language Test (BrunELT) a reassessment fee will be charged.

# 3. Non-payment of fees, fines and charges

- You will not be able to re-enrol at the University if you have outstanding university fees. You will need to clear these debts to be able to continue with your studies. This applies to any university fees owed to the University or its academic partners (i.e. Brunel Pathway College).
- If you fail to pay your university fees, or any of your instalments, by the required dates, you will be reported to the Head of Income and Credit Control, and Associate Director of Academic and Student Administration.
- You will be advised in writing of the consequences of the non-payment of university fees. If
  you do not respond appropriately within the set timeframe, Associate Director of Academic
  and Student Administration, or their nominee, will withdraw you from the University. This
  will mean that you won't have any access to the University services.

- If you are a sponsored student and your sponsor fails to pay the university fees, you will be
  able to continue to study while negotiations between the university and the sponsor
  continue. If, after negotiations, the University is unable to receive payment, or if the sponsor
  withdraws their offer to pay the fees, you will be liable for the fees for the remainder of the
  programme.
- If you are financially de-registered because of non-payment of university fees, you will not normally be allowed to re-register for the same or subsequent sessions until all debts have been settled
- The University will formally close your record within 14 days of deregistration and
  recalculate your fees accordingly. Once this happens you will not normally be allowed to
  resume your studies within the same academic year even if all your debts have been settled.
  It may be possible to resume your course in the following academic year providing your
  department have given consent and you have (or will be able to obtain) a valid visa (where
  applicable).
- No existing or former students of the University will normally be allowed to enrol on a programme of study until the debt is cleared.
- For information on how to resume your studies following de-registration for non-payment of university fees, please refer to the emails sent to you prior to de-registration.
- You will not be able to receive letters from the University until all debts are cleared.
- An outstanding debt can impact the Conferment of Awards. For more information on this please see <a href="Council Ordinance 11">Council Ordinance 11</a>.
- If you do not pay Library fines, or charges for their services and lost books, you may be excluded from further use of the Library until you have cleared your debts.
- Any other charges on your student account, including charges for lost equipment, car
  parking, library fines, or fines imposed following disciplinary or health and safety
  regulations, shall be considered as debts to the University.

#### 4. Payment Schedules

Information on your payment schedule depending on your point of entry, for more information please refer to the information on our website.

Paying Your Tuition Fees (brunel.ac.uk).

#### 5. Discounts

Information about Discounts, Scholarships, Bursaries and stipends

## Discount for graduates of the university

If you are self-funding graduate of Brunel, having achieved your intended award, and you register for another degree programme, you will receive a 15% discount from the net university fee. This means that you get a discount on the fee that remains after any scholarship or bursary fee waivers have been applied. This discount will apply if you register onto a further undergraduate or postgraduate taught programme, as well as a postgraduate research programme, online, distance learning or PGCE programme.

For the purpose of this discount, you are self-funding even if you are funding your studies with a career development loan, SLC Tuition Fee Loan, a SLC Postgraduate Loan, SLC Doctoral Loan, US Federal Loan, US Private Loan or a scholarship/bursary fee waiver.

If you are having your fees paid by a third party, either partially or in full, then you are not eligible for this discount.

# Early payment discount for new students

All students that are paying for their own university fees (self-funding) and who pay the full amount of fees due at or before registration, will be entitled to a 2% discount on the net tuition fee due. This means that you get a discount on the fee that remains after any other discounts, scholarship or bursary fee waivers have been applied.

If you are having your fees paid by a third party, either partially or in full, then you are not eligible for this discount.

# Early payment discount for returning students

All students that are paying for their own university fees (self-funding) and who pay the full amount of fees due at or before re-enrolment, will be entitled to a 2% discount on the net tuition fee due. This means that you get a discount on the fee that remains after any other discounts, scholarship or bursary fee waivers have been applied.

If you are having your fees paid by a third party, either partially or in full, then you are not eligible for this discount.

Available discounts			
The discounts available to you are dependent on how your university fees are paid.			
Please review the table below to see if you are eligible for any discounts.			
Tuition fees paid by	Available discounts		
Full sponsorship (100% of the annual univ	versity fees are paid by a third party, not		
including family).	, , , , , , , , , , , , , , , , , , ,		
Employer Embassy National Health Service (NHS) Training and Development Agency (TDA) Brunel University of London Studentship Health Education England Training Grant Any other third party	EU undergraduate discount only		
Partial sponsorship (a proportion of the annual university fees are paid by a third party, not including family.			
Employer Embassy National Health Service (NHS) Training and Development Agency (TDA) Full Scholarship Fee Waiver Health Education England Training Grant Any other third party	EU undergraduate discount only		
Brunel University Studentship (50% or less than of the full university fee	EU undergraduate discount Graduate discount (subject to eligibility) Family discount (subject to eligibility) Any discounts will be applied to the self- funded portion of tuition fees		

Student Loans		
Student Loans Company Tuition Fee Loan	EU undergraduate discount Graduate discount (subject to eligibility)Family discount (subject to eligibility)	
Student Loans Company Postgraduate Master's Loan	Graduate discount (subject to eligibility) Family discount (subject to eligibility) Postgraduate Academic Excellence Discount	
Student Loans Company Postgraduate Doctoral Loan	Graduate discount (subject to eligibility) Family discount (subject to eligibility)	
US Federal Loan or US Private Loan	Graduate discount (subject to eligibility) Family discount (subject to eligibility)	
Scholarship Fee Waivers		
Full Scholarship Fee Waiver	EU undergraduate discount only	
Scholarship Fee Waivers		
Partial scholarship fee waiver	EU Undergraduate Discount Graduate Discount (subject to eligibility) Family Discount (subject to eligibility). Early Payment Discount (subject to eligibility) Postgraduate Academic Excellence Discount Any discounts will be applied to the self-funded portion of tuition fees.	

#### A few things to note here:

- NHS funding is only available to students on specific health related courses.
- TDA funding is only available to students on specific courses that lead to a teaching qualification.
- Students in receipt of the MBA Scholarship fee waiver are not eligible for the Graduate Discount (as specified in the MBA Scholarship Terms and Conditions). These students can only receive the Postgraduate Academic Excellence Scholarship and the Early Payment discount in addition to the MBA Scholarship.
- The Health Education England Training Grant is only available to students registered for the MSc Physician Associate course. Discount eligibility will for students in receipt of this grant will be reviewed next year.
- Eligible researchers will not receive the graduate discount on the examination fee

#### How Discounts are applied

Fee waivers and discounts are applied in the following order (where applicable):

- 1. EU Undergraduate Discount
- 2. Scholarship/bursary fee waiver.
- 3. Postgraduate Academic Excellence Scholarship Discount
- 4. Brunel Family Discount.
- 5. Graduate discount.
- 6. Early payment discount.

For more information about our scholarships please visit our **Scholarships Page** 

6. Bursaries and stipends

The University has a large number of Bursaries available for students. You can find information on them on the Scholarships page.

If you are in receipt of a postgraduate researcher stipend, the following applies:

- You must be fully enrolled to receive stipend payments.
- Payments are made monthly in arrears in line with staff payroll, unless the stipend is funded externally which has a different payment structure. Any alternative payment structure will be included in the terms and conditions of the offer letter.
- If a period of abeyance is taken, and if you are in receipt of a studentship, the payments will stop during this period. Payments will start once you have confirmed your return to study and your enrolment has been reinstated.
- Maternity and sickness payments will be made according to the terms and conditions of your studentship.
- If you become in breach of the Code of Conduct, or if you are suspended or excluded from the University, any monies provided in advance will need to be repaid to the University.
- If you transfer your third-party sponsorship, you must formally request withdrawal from your course within eVision. Any monies paid in advance and not declared, will have to be repaid.

#### 7. Refunds

University fee refunds are provided for a variety of situations. Information is provided here.

# **Undergraduate and PGCE students – University fees**

If you are in receipt of UK Student Finance:

• If you make a change to your course of study and if this has a financial implication to your university fees (for example if you move from full time to part time), the University will notify the relevant funding body of this change. This could mean a reassessment of your funding entitlement. If your entitlement reduces, the relevant funding body will make the adjustment to the finance paid directly to the university. This will cover any retrospective changes, and any for the future.

If you are a self-funding student:

- It is your responsibility to pay the correct amount for university fees. If an overpayment is made, in the first instance the University will offset the additional balance against future funds owed i.e reduce the amount that you are required to pay at your next instalment. Only if no further instalments will be owed by you will a refund be given.
- You should not intentionally overpay your university, accommodation fees or other charges in order to circumvent any government regulation or restriction. If you do this, it could be considered as a breach of Senate Regulation 6 Student Conduct (Academic and Non-Academic).
- Refunds are not processed against individual receipts where there is an overdue balance on the student account, but are applied to any outstanding balance, including but not limited to tuition, accommodation, library fines, or other fees. The University is not able to act as a clearance account and must abide by Money Laundering Regulations 2007 and 2015.
- If you are entitled to a refund, you can request this via the Student Centre. Refunds will normally be processed within 14 days from the date of request for UK payments,

and within 28 days for International payment transfers. The return of funds which have been paid directly into the University bank account may be subject to further delays as we have no access to the payer's details. Refunds can only be made to the account of the original payer, and after any outstanding fees have been deducted.

# If you are a sponsored student:

You are required to notify your sponsor to any changes to your course, particularly if
they could affect the university fee. If there is a credit balance on your account, your
sponsor is entitled to request a refund from the University. This should be done in
writing to the Student Centre or by contacting the Finance Department. Refunds will
normally be

processed within 14 days from the date of request. Refunds are usually made to the original account after any outstanding fees have been deducted. Accommodation fees are dealt with separately.

# If you are a Home or EU student and you transfer to another institution:

- If you transfer before the end of the academic year (or any period of study for which a university fee is paid), and it is by your own choice or decision, then no refund of the university fee will be paid. The University does have authority to allow an *ex gratia* adjustment as it sees fit, and without a precedent.
- If you transfer before the end of the academic year (or any period of study for which
  a university fee is paid), and it is as a result of the University being in breach of the
  University terms and conditions, or unable to provide continuance of study, a refund
  of university fees will be applied in respect of the remainder of the academic year (or
  period) or, if paid in advance, fully refunded.

# 8. Postgraduate researchers – University fees

If you are a postgraduate researcher and you withdraw or interrupt your studies on or after the final registration date for postgraduate researchers, the university fee liability and refund will be calculated on a monthly pro-rated basis as a proportion of the annual fee.

#### 9. Modular attendance – University fees

Where you register for individual modules, the university fee for each module must be paid in full before you start the module. No refund is applicable after the module has started, as the course materials will have been issued online. Any requests for refunds before the module is started, should be referred to the College for consideration.

#### 10. Postgraduate submissions – University fees

# If you are a postgraduate taught student:

Once you have submitted your final dissertation or project, you are not entitled to a
refund for the remainder of the semester in which the submission was made, as you
will have received full supervision for your research by that time.

# If you are a postgraduate researcher:

If you submit your thesis/dissertation for examination early, university fees will be
adjusted accordingly, and any refund will be calculated on a monthly basis. No
refund of university fees is applicable for the remainder of the month in which the
submission is made.

#### 11. Important refund information for current students

You should note the following when you are an active student:

- Credit balances on your account are not routinely returned. You must request any credit refund through the Student Centre.
- You should not intentionally overpay your university, accommodation or other charges in order to circumvent and government regulation or restriction. If you do this, you could be considered as breach of <u>Senate Regulation 6</u> – Student Conduct (Academic and Non-Academic).
- Refunds are not processed against individual receipts where there is an overdue balance on the student account, but are applied to any outstanding balance, including but not limited to: tuition, accommodation, library fines, or other fees.
- The University is not able to act as a clearance account and must abide by Money Laundering Regulations 2007 and 2015.
- All refunds will be returned to the account of the original payer via the same method that the University received the funds.
- All refunds will be calculated in £ Sterling but may be refunded in the currency of the
  original payment. The University will not refund any shortfalls due to exchange rate
  fluctuations, nor will the University offer compensation for any bank or other charges
  incurred. No refunds will be made in cash and no interest is paid on returned
  deposits or overpayments.
- Once the University receives notification of withdrawals, interruptions, mode or course changes submitted via the student portal (eVision), and only when all account adjustments have been made and are reflected on the student account and the refund has been approved by the Finance Department, the monies due will be refunded within 14 days of requesting the refund.
- Special conditions apply to refund of payments made via Professional Career Development Loans, US Direct Loans and Canadian Educational Loans, due to the operating regulations of these funding schemes. It is a condition of the University's participation in these funding schemes that refunds are only processed in accordance with the relevant regulations.

#### 12. Refunds in the event of the death of a student

- In the event of the death of a current student tuition fees will be adjusted and any refund due will be paid to the next of kin.
- In the event of the death of a past student, any outstanding tuition fees will be cancelled.

#### 13. Compensation

If the University fails to comply with the obligations to you under the <u>Student Contract</u> it will be responsible for any loss or damage you suffer that is a foreseeable result of the University's breach of the contract or its negligence. However, the University will not be responsible for any loss or damage that is not foreseeable. Loss or damage is foreseeable if it was an obvious consequence of the University's breach or if it was contemplated by you and the University at the time, the contract was entered into.

If you think that you are eligible for financial compensation, you should refer to the <u>Student Complaints Procedure</u>. Cases are considered on a case by case basis.

#### 14. Changes in study

Information on the impact of Abeyance, Withdrawal, Suspensions, Exclusion and financial deregistration

#### Undergraduate and postgraduate taught students

- If you are considering withdrawing or taking some time in abeyance, you are encouraged to contact the Student Centre in the first instance.
- All requests for withdrawal and abeyance should be made via eVision to ensure that
  all central records are updated appropriately. There is no entitlement to a reduction of
  university fees after enrolment for any student who takes abeyance or withdraws
  from their programme of study more than 3 weeks after the start of teaching
  applicable to the course.
- For courses using the attendance monitoring system the date of withdrawal may be based on the attendance and engagement evidence, although all students are encouraged to formally withdraw so that there is a clear end date.
- The University has discretion to amend university fees as follows for undergraduate and postgraduate students for abeyance, withdrawal, course changes or mode changes:

Cohort start date	Tuition Fees Due
	No tuition fees due for requests effective from the course start date to 19 October 2025
Students who originally commenced their course in In September or October	25% of full tuition fee due for requests effective from 20 October 2025 to 25 January 2026.
	50% of full tuition fee due for requests effective from 26 January 2026 to 03 May 2026
	100% of the full tuition fee due for requests effective from 04 May 2025 onwards.
	No tuition fees due for requests effective from the course start date to 25 January 2026
Students who originally commenced their course in January	25% of full tuition fee due for requests effective from 26 January 2026 to 03 May 2026
	50% of full tuition fee due for requests effective from 04 May 2026 to 23 August2026
	100% of the full tuition fee due for requests effective from 24 August 2026
	No tuition fees due for requests effective from the course start date to 24 May 2026
Students who originally commenced their course in May	25% of full tuition fee due for requests effective from 25 May 2026 to 23 August 2026
	50% of full tuition fee due for requests effective from 24 August 2026 to 02 January 2027
	100% of the full tuition fee due for requests effective from 04 January 2027

## A few things to note here:

- These adjustments will be applied to all students who make changes to their course in 2025/6 irrespective of their start date.
- Fee adjustments are based on the published semester dates available here: Semester dates
- These adjustments are applicable to all courses although not all courses commence on the published semester dates.

#### 15. Students undertaking short courses

- Students undertaking short courses are not generally entitled to a reduction in tuition fees.
- If you are suspended or excluded, your university fees will be adjusted in line with the table above once it has been confirmed that you have not submitted an appeal and will not be continuing with your studies in the current academic year. The fee adjustment in these cases is not processed until the end of the academic year.
- In the case of de-registration, the tuition fees will be adjusted in accordance with the table above. The tuition fee reduction will be processed at the end of the academic year and will apply from when access was removed.
- Where payment of university fees has been received by the University that is in excess of the final university fee liability, the balance may be refunded on request.
- Please read Important refund information section.

# 16. Withdrawal and abeyance for postgraduate researchers

As a postgraduate researcher your fees are calculated from 1 October each year. If you started in any other month then the university fees are pro-rated accordingly. If you take a period of abeyance or withdraw (including suspensions/exclusions and de-registration) from your studies, university fees will be charged by calendar month within the academic year for each month of active study as follows

Month of withdrawal	Duration of abeyance	Fee amount
October	12 months	No fee liability. (deposits paid will not be refunded)
November	11 months	1 month tuition fees due (deposits paid will not be refunded)
December	10 months	2 months tuition fees due (deposits paid will not be refunded)
January	9 months	3 months tuition fees due (deposits paid will not be refunded)
February	8 months	4 months tuition fees due (deposits paid will not be refunded)

Month of withdrawal	Duration of abeyance	Fee amount
March	7 months	5 months tuition fees due (deposits paid will not be refunded)
April	6 Months	6 months tuition fees due (deposits paid will not be refunded)
May	5 months	7 months tuition fees due (deposits paid will not be refunded)
June	4 months	8 months tuition fees due (deposits paid will not be refunded)
July	3 months	9 months tuition fees due (deposits paid will not be refunded)
August	2 months	10 months tuition fees due (deposits paid will not be refunded)
September	1 month	11 months tuition fees due (deposits paid will not be refunded)

- If you are suspended or excluded, your university fees will be adjusted in line with the table above once it has been confirmed that you have not submitted an appeal and will not be continuing with your studies in the current academic year. The fee adjustment in these cases is not processed until the end of the academic year.
- In the case of de-registration, the tuition fees will be adjusted in accordance with the table above. The tuition fee reduction will be processed at the end of the academic year and will apply from when access was removed.
- University fees will not be calculated for partial months. If your date of
  withdrawal/start of abeyance is before the middle of the month, university fees will
  not be charged for that month, but if your date of withdrawal/start of abeyance is after
  the middle of the month, university fees will be charged for that full month.
- Where payment of university fees has been received by the University that is in excess of the final university fee liability, the balance may be refunded on request.
- Please read Important refund information section.

# 17. Fees when returning to study

When you are ready to return to study following a period of abeyance, suspension, exclusion or following de-registration, your university fees will be charged as follows:

# Undergraduate Or Postgraduate Taught Students returning to study from 2026/7

Students returning to their studies following a period of abeyance			
Cohort start date	Fee amount – home fee status and online leaners	Fee amount – Overseas fee status	
	100% fee liability if resuming studies from 21 September 2026 to 11 October 2026.	50% fee liability if resuming studies from 21 September 2026 to 31 May 2027	
September starters	75% liability if resuming studies from 12 October 2026 to 24 January 2027		
	50% fee liability if resuming studies from 25 January 2027 to 31 May 2027		
	25% fee liability if resuming studies from 01 June 2027	25% fee liability if resuming studies from 01 June 2027	
	100% fee liability if resuming studies from 25 January 2027 to 14 February 2027	50% fee liability if resuming studies from 25 January 2027 to 22 August 2027	
January starters	75% fee liability if resuming studies from 15 February 2027 to 31 May 2027		
January Starters	50% fee liability if resuming studies from 01 June 2027 to 22 August 2027		
	25% fee liability if resuming studies from 23 August 2027 to 30 January 2028	25% fee liability if resuming studies from 23 August 2027 to 30 January 2028	
	100% fee liability if resuming studies from 01 June 2027 to 22 August 2027	50% fee liability if resuming studies from 01 June 2027 to 22 August 2027	
May starters	75% fee liability if resuming from 23 August 2027 to 19 September 2027		
	50% fee liability if resuming from 20 September 2027 to the start of the 03 January 2028.		

S	, ,	25% fee liability if resuming studies from 04 January 2028 to 31 May 2028
3	31 May 2028	

# **Postgraduate Researchers**

Return month	Fee amount
October	12 months tuition fees due
November	11 months tuition fees due
December	10 months tuition fees due
January	9 months tuition fees due
February	8 months tuition fees due
March	7 months tuition fees due
April	6 months tuition fees due
May	5 months tuition fees due
June	4 months tuition fees due
July	3 months tuition fees due
August	2 months tuition fees due
September	1 month tuition fees due

# 18. Student support and hardship

Information on budgeting support and hardship.

# Hardship and fee remission

The University provides support for students in hardship. Further information can be found on the <u>hardship pages</u>. Any hardship fund allocation cannot be used to pay university fees. The University has provision for a fee remission as outlined in the <u>Council Ordinances</u>.

# Financial support and budgeting advice

The Student Support and Welfare Team are able to provide budgetary advice and support to students. You can contact this team via <u>Brunel Help</u> or through the <u>Student Centre</u>. The University provides access for all students to <u>Blackbullion</u>, an online platform which provides online money advice and guidance.

#### 19. Brunel Online

#### Deposit payments, discounts and debts

- If you are registered for an online course, you are not required to pay a deposit.
- Payment schedules for your fees are as listed in the <u>payment schedules</u> (under Fees) dependent on your point of entry.
- If you are already enrolled and then defer (within 2 weeks of your course start date) to a May intake in the same academic year, you will be subject to the university fee applicable for the May intake (which may be higher). This will be outlined in your offer letter
- Check the <u>Discounts page</u> for information on any discounts that might be applicable to you.
- Information on the consequences of <u>non-payment of fees, fines and charges</u> are outlined in the Fees section.
- If you are considering taking a period of abeyance, or withdrawing, please read the Changes in Study section to understand the financial implications.
- Any other fees and charges are outlined in the Fees section.
- Details of any refund and compensation eligibility is outlined in the <u>Refunds section</u>.
- If you are interested in <u>Student Bursaries and Stipends</u>, you can find this information in the Discounts section.