



PART TIME INTERNATIONAL STUDENT CAMPUS ATTENDANCE POLICY

COLLEGE OF HEALTH, MEDICINE AND LIFE SCIENCES

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PART TIME INTERNATIONAL STUDENT CAMPUS ATTENDANCE POLICY

1. Purpose

The purpose of this Policy is to outline:

- Brunel University London's (BUL) obligations to international students who are part time and attending a programme with intermittent face to face teaching.
- Student obligations in relation to programme attendance, and entry to the UK.

Repeated attendance by international students for the purpose of participating in the required face to face teaching would be defined by the UK Home Office as 'frequent and successive'. Guidance on this can be found on the [Visit caseworker guidance \(publishing.service.gov.uk\)](https://publishing.service.gov.uk) website.

In the context of this Policy, "international student" refers to a student who is required to attend teaching and/or assessment on campus and is subject to UK immigration control.¹

BUL does not sponsor the Student visas of international students on part-time programmes and/or courses that require intermittent face-to-face teaching.

2. Coverage

This Policy applies to the following programmes:

PGCert Ultrasound for Musculoskeletal Practice

3. Statement

By accepting a place on a programme at BUL, a student accepts responsibility for travelling to BUL on stated face to face teaching days. These days are listed on the programme website and are made at least 6 months prior to attendance.

The below statement is included in a student's **offer letter** and the **programme webpage**:

Please note that Brunel University London is not able to sponsor Student visas for this programme. International students who require a visa to enter and study in the UK will need to ensure they qualify for an alternative, appropriate visa. This may include the Standard Visitor Visa – please visit our website for further details of this: [Visitor and Short-term Study Visas | Brunel University London](#). As outlined in Senate Regulation 15, all students must have permission to live and study in the UK for the duration of their programme at the University. If this permission is removed, action may be taken under

¹ Typically, this will be a student who is not a national/citizen of the United Kingdom or Republic of Ireland

this regulation, such as de-registration from the programme.

All applicants should be fully aware that this course requires regular trips to the UK. Whilst we do not anticipate this will be a problem, the UK Home Office does make some stipulations around ‘frequent or successive visits’ and may solicit more information from any persons they think could be ‘making the UK their main home or place of work of study’. As such, all applicants should carefully consider this if they decide to join the course including any financial risks associated with being refused the right to travel to the UK to undertake the course.

4. Fee refund scenarios

Scenario	Fee Policy	Academic Policy
Before starting programme		
Student has paid a tuition fee deposit but has their visa application refused (includes being refused at border)	See University’s Admissions Policy -“Tuition Fee Deposit refund process” section.	N/A
Student has paid a tuition fee deposit but is unable to start the programme due to delays in the visa process	See University’s Admissions Policy -“Tuition Fee Deposit refund process” section.	N/A
On programme		
Student is returning to the country to continue on the programme but has had their visa application refused (includes being refused at border)	Enrolled students who are refused a visa when attempting to re-enter the country and continue with their programme will be eligible for a refund of a proportion of their tuition fees, where they can provide evidence of their visa being refused. The proportion of refund offered will be determined by the percentage of the programme already undertaken by the student.	If the student is unable to resolve the issue and re-commence the programme in time, they will be put into abeyance and can re-attempt entry to the country at the next appropriate time (next running of the module).

Scenario	Fee Policy	Academic Policy
	Students may choose to not request a refund and reapply for a visa so that they may enter the country and continue with their programme at a later date.	
Student is returning to the country to continue on the programme but is unable to start on time due to delays in the visa process	<p>Enrolled students who are delayed in re-entering the country to continue with their programme will be eligible for a refund of a proportion of their tuition fees, where they can provide evidence of their visa delay. The proportion of refund offered will be determined by the percentage of the programme already undertaken by the student.</p> <p>Students may choose to not request a refund and reapply for a visa so that they may enter the country and continue with their programme at a later date.</p>	If the student is unable to resolve the issue and recommence the programme in time, they will be put into abeyance and can re-attempt entry to the country at the next appropriate time (next running of the module).

By choosing to receive a refund and withdraw, the student accepts they will be removed from the programme.

If the student chooses to go into abeyance they must make this request via eVision as outlined in the University abeyance policy found [here](#).