

# MBA Scholarship (Full-time & Part-time)

## Terms and Conditions 2021/22

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The Brunel Business School (BBS) are offering a number of prestigious scholarships for UK and overseas (including EU) applicants joining the Brunel MBA in September 2021 and January 2022 of the 2021/22 academic year. Brunel Pathway College (BPC) and Brunel Language Centre (BLC) students can apply for this scholarship after successful completion of their pre-masters course.

Successful awardees may be expected to undertake specified duties as Brunel Ambassadors for the Brunel Business School (BBS). Activities might involve representing the MBA programme at internal and external marketing and recruitment events, providing guest talks and seminars to undergraduate/postgraduate students, providing reports on each event and writing a Brunel MBA Blog and/or other initiatives as appropriate. In addition, awardees will also be expected to assume mentoring responsibilities as required by BBS. Scholarship winners will be contacted by the MBA or Marketing team as and when participation is required.

### 1. Award details

#### Value:

**The Full time MBA Scholarship:** is a £7,000 tuition fee waiver for one year only.

**The Full time African Continent MBA Scholarship:** is a **£12,135** (50% of tuition fee) tuition fee waiver for one year only.

**The Part Time MBA Scholarship (Corporate/Private sector)** is a **£9,000** tuition fee waiver for a maximum of two years only, split equally across both academic years, £4,500 per year.

**The Part Time MBA Scholarship (Public/Government)** is a **£11,000** tuition fee waiver for a maximum of two years only, split equally across both academic years, £5,500 per year.

**How many:** We are offering **30** scholarships for the full-time MBA, **5** scholarships for the African Continent MBA and **20** scholarships for the part time MBA programme.

#### Course application process:

1. Apply for the MBA programme in the usual way and by the course application deadline:  
For courses beginning September 2021, you must apply for the MBA course by 23 August 2021.  
For courses beginning January 2022, you must apply for the MBA course by 1 December 2021.
2. Applicants must complete the MBA scholarship [application form](#) by the final deadline.

Applicants should note the *deadline for their MBA course scholarship*

The application will comprise of an essay of no more than 500 words explaining why the applicant would make good ambassador for the Brunel MBA. The candidate should describe how their academic study, professional experience and other activities merit the scholarship award.

In addition, the personal statement provided with the MBA application will be used to evidence and identify a career trajectory and aspiration for senior management / leadership in their company or sector (e.g. Senior Manager, Director or Board-level position).

Information relating to nationality and residency/country of domicile, will be taken from the course application and taken into consideration for recipients of the African Continent MBA Scholarship.

### **Scholarship application deadlines:**

#### **September 2021:**

Full Time & Part Time scholarship applications for September 2021 must be submitted by midnight on **Thursday 05 August 2021**.

#### **January 2022:**

Full Time & Part Time scholarship applications for January 2022 applicants must be submitted by midnight on **Monday 29<sup>th</sup> November 2021**

**Applications for the January 2022 scholarship will open in September 2021.** If an applicant applies early their application will not be considered.

**Late applications will not be considered.**

## **2. Eligibility**

To be eligible for a **Brunel MBA Scholarship** an applicant must:

- 2.1 Apply and fulfill the [entry criteria](#) for admission to the Brunel full-time or part-time MBA programme. Awards will be only made to the candidates holding an offer of a place on the MBA programme.
- 2.2 Be in receipt of an offer to study on a full-time or part-time MBA programme starting in September 2021 or January 2022.
- 2.3 Complete the Brunel MBA scholarship [application form](#) comprising of an essay of no more than 500 words and a supporting statement.
- 2.4 Recipients of the African Continent MBA Scholarship must:
  - be a National of a country on the African continent;
  - should reside in a country on the African continent at the time of scholarship application.

### **Part Time MBA only scholarship**

2.5 The part time MBA scheme is only open to Home fee paying applicants based on the UK government regulations. This includes successful applicants with relevant valid UK resident status or on a valid visa for the expected programme duration, upon enrolment. The applicant will be asked to provide evidence of this where it is not clear. Applicants who are unsure of their fee status should note Brunel uses the information they have provided in their application form to assess fee status against regulations set by the UK government. For information on these regulations please visit the independent organisation [UKCISA's website](#).

2.6 For the purpose of the MBA scholarship an organisation which is controlled by a national, state or provincial/local government authority, it will be considered as a public sector entity. The corporate sector is the part of a country's economic system that is run by individuals and/or companies, rather than by the government. In addition part time MBA applicants are required to submit documentary evidence of their work experience during their application, the applicants should provide confirmation letters from the employers. The employer's letter will need to exhibit the nature and kind of the organization that the applicant works for. The public/private sector differentiation and the value of the award will be calculated accordingly.

### **Those not eligible for this Bursary**

2.7 Applicants who will not commence their course in the upcoming academic year - applicants holding offers for deferred entry will be considered for a bursary in the year they start their course and not in the year of their course application.

### **3. Allocation**

3.1 Applications will be reviewed on a regular basis throughout the year by the MBA Scholarship Committee. All scholarship applications will be assessed rigorously against a set of standard criteria and applicants applying for the scholarship must pass a rigorous selection and a transparent evaluation process which includes a written essay as well as an interview conducted by the members of the MBA Scholarship Committee, which will assess motivation and contribution to the cohort.

3.2 The MBA Scholarship Committee will be responsible for initiating and managing the communication with the applicants, alongside the marketing team. They will be screening and assessing the applications, and submit their recommendation to the committee. The committee will be responsible for producing a final list for eligible awardees.

3.3 Applications for scholarships will be considered on the balance of eligibility criteria met by each applicant.

3.4 The Panel will seek applicants from a wide range of industries and sectors. Preference may be given to those who specify an interest in undertaking one of the programme specialisations (Health Care Management and Aviation Management).

3.5 The decision of the MBA Scholarship Committee is final. The University will not accept any appeals in respect of the decisions made by the MBA Scholarship Committee.

3.6 Applicants who meet the eligibility criteria at the time of allocation will be considered for scholarships using the information provided at the time of their course application only and cannot be considered should their circumstances change during the course of their studies. Scholarships cannot be backdated.

3.7 Scholarships are awarded for the September and January entry of the academic year 2021/22 only and cannot be deferred to later months or years of entry. Course applicants who intend to defer their studies will lose any award they have been made and must re-apply for a scholarship in the year they will begin their studies.

3.8 Course applicants who intend to start in January should apply for the January scholarship using the correct application form, applicant who incorrectly submit an application using the September scholarship application will not be considered and will have to apply again.

3.9 Scholarships will be allocated provisionally throughout the year and formally awarded twice a year. In August/September for the September intake and in December for the January intake.

#### 4. Conditions of fee waiver

4.1 Scholarships are awarded for the academic year 2021/22 only and cannot be deferred. Applicants who intend to defer their studies must re-apply for a scholarship in the year they will begin their studies. Applicants wishing to defer entry from September to January, will retain the award if they defer by 01 November 2021.

4.2 Scholarship awardees will be responsible for paying the remainder of their tuition fees after the scholarship contribution is deducted from the total fees for the academic year.

4.3 The scholarship does not replace the deposit of £3,000. All scholarship winners will need to pay the £3,000 deposit for their course in order to receive an unconditional offer and a Confirmation of Acceptance of Studies (CAS). The amount of their scholarship will be deducted from the remaining fees. This applies to overseas fee paying students only.

4.4 The fee waiver will only be applied provided the student is fully enrolled at the University on the MBA full-time or part-time programme, which includes having had their qualifications and other documentation verified and checked, and then completing the University enrolment procedures. This includes holding the correct visa to study, if appropriate.

4.5 The fee waiver will apply in year 1 only of the full-time programme and for a maximum of two years only, split equally across both academic years for the part-time programme, subject to progressing to the second year of the course.

4.6 Awarded scholars are excluded from all other scholarships and tuition fee waivers with the exception of the Postgraduate Academic Excellence Scholarship and Early Payment Discount.

The order of discounts will be applied as follows:

1. Scholarship/bursary fee waiver applied to the full annual tuition fee.
2. 10% Brunel Family Discount applied to the net tuition fee (not applicable to MBA scholarship recipients).
3. 15% Graduate discount applied to the net tuition fee (not applicable to MBA scholarship recipients);
4. 2% Early payment discount applied to the net tuition fee.

Further information about tuition fee discounts can be found in the [Student Financial Policy](#).

4.7 Scholarship awardees who have already paid the full course fees can visit the Student Centre to request a refund of any overpayment; once they have met all conditions of their offer and enrolled onto their course in person.

#### 5. Withdrawal of scholarship

5.1 **Misleading information:** The University reserves the right to withdraw a scholarship from anyone who is found to have misled the University about any aspect of their eligibility and to seek repayment of any monies already paid by appropriate means.

- 5.2 **Mode of Attendance Change:** If a student transfers from the full-time MBA to the part time MBA, or from the part-time MBA to the full-time MBA, the scholarship will be withdrawn. If an applicant changes mode of study prior to Registration they may apply for a new scholarship and will be assessed accordingly, should scholarships remain available. The applicant will not be guaranteed a scholarship against the new mode of study.
- 5.3 **Changing course:** If a student transfers to a course outside the MBA programme the scholarship will be withdrawn.
- 5.4 **Change of employment sector:** Employer sector used to determine the scholarship award will be considered at the point of application/enrolment. Any subsequent change to the sector of employment will not be considered for a change in scholarship award.
- 5.5 **Amendment of Fee Waivers:** Fee waivers are applied at the start of the academic year as part/all of a scholarship entitlement and will not be amended once the fee waiver has been processed. Any tuition fee liability remaining after fee waivers are applied would therefore be calculated in accordance with the [Student Financial Policy](#).
- 5.6 **Abeyance/Temporary Withdrawal:** A student who takes a period of temporary withdrawal (abeyance) and who is in receipt of a scholarship award would cease to receive scholarship payments whilst temporarily withdrawn. Scholarship payments made prior to temporarily withdrawing will not generally be requested to be repaid and remaining payments would generally be paid once the student returns to complete that level of study.
- 5.7 **Suspension of Study:** Should a student be suspended for any reason, scholarship payments would be withdrawn and consideration of reinstatement will be dependent on the disciplinary outcome.
- 5.8 **Repeat/Extended Study:** Repeat periods of study, and periods of temporary withdrawal that result in extended periods of study, are not supported by additional scholarship payments. Scholarship entitlement is for the maximum duration of each award and entitlement is not extended if overall course duration alters.
- 5.9 **Withdrawal from Study:** A student who withdraws from their programme prior to completion and who is in receipt of a scholarship award will not normally be requested to repay scholarship payments made up to the point of withdrawal; however, entitlement to all future scholarship payments and/or adjustments, cease immediately a student withdraws.

If you have any questions or queries please email the MBA Director Dr Oksana Gerwe on [Oksana.Gerwe@brunel.ac.uk](mailto:Oksana.Gerwe@brunel.ac.uk) or Dr Jessica Chelekis, the Deputy Director on [Jessica.Chelekis@brunel.ac.uk](mailto:Jessica.Chelekis@brunel.ac.uk)