**Progression Proposal Form (Internal Use Only)**

This form should be completed for all new Progression – Admissions arrangements for admission to FHEQ Level 4 and FHEQ Level 7 Programmes only subject to meeting the BUL (Brunel University London) admission requirements specified.

**Part 1: Progression Proposal (Provider Details)** provides an overview of the proposed provider and the proposed external course(s) for progression to Level FHEQ 4 or FHEQ 7 BUL programmes (4+1 and 3+1 Agreements). Part 1 should be submitted to [**partnerships@brunel.ac.uk**](mailto:partnerships@brunel.ac.uk) (the Global Engagement Office) with the curriculum and any supporting documentation.

**Part 2: Progression Proposal: Preliminary Evaluation** is completed by the Vice-Provost International and Academic Partnerships. The evaluation outcome may include a request for further information and/or a request to complete a Due Diligence Form. The Proposer is invited to comment on the evaluation outcome.

**Part 3: Academic Evaluation and Admission Progression Statement (1) i**scompleted by the Vice Dean International (VDI) and/or Admission Tutor. Please use *one* Academic Evaluation and Admission Progression Statement for each provider course. The Academic Evaluation and Admission Progression Statement and copies of the provider’s curriculum used should be submitted to: [**partnerships@brunel.ac.uk**](mailto:partnerships@brunel.ac.uk)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Part 1** Progression Proposal (Provider Details) | Submitted by (Name) |  |  | |
| Date of Proposal |  |  | |
| Curriculum Attached |  | | |
| Proposal Documentation Received | Date Received (GEO) |  | Click or tap to enter a date. | |
| Reviewed by (Name) |  | | |
| Curriculum Received |  | | |
| **Part 2** Admission Agreement (Progression) Proposal Outcome | Completed by | Click or tap to enter a date. | | |
| Date Completed | Choose an item. | | |
| Proposal Outcome |  | | |
| **Part 3** Academic Evaluation and Admission Progression Statement College/SRG Approval | Completed by |  | | |
| Date Submitted | Click or tap to enter a date. | | |
| Review Monitoring Date | Click or tap to enter a date. | | |
| GEO use only | Progression Code |  | | |
| Review date confirmed |  | | Click or tap to enter a date. |
| Reported to RSG (Recruitment Strategy Group) |  | | Click or tap to enter a date. |
| Recorded on MoveOn |  | | Click or tap to enter a date. |

**Part 1 Progression Proposal (Provider Details)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **BUL Contact Detail** | | | | | | |
| College | | Select College. | | | | |
| College Vice-Dean International | | **Name:**  **Title:**  **Email:** | |  | | |
| Professional Services Department Proposer (if applicable) e.g., ISR (International Student Recruitment), UK Recruitment | | **Name:**  **Title:**  **Email:** | |  | | |
| **Provider Name** | |  | | | | |
| Provider Address | | **Address**  **Post Code**  **Country**  **URL** | |  | | |
| Provider Contact Details (please include professional designation, e.g. Prof or Dr) | | **Name**  **Title**  **Department**  **Email** | |  | | |
| **External Provider Information** | | | | | | |
| **Type of Provider** | | **Educational Oversight (or recognition overseas – See**  [enic.org.uk)](https://www.enic.org.uk/) | | | **Company Number – UK**  [GOV.UK Company Register](https://find-and-update.company-information.service.gov.uk/) | |
| Choose an item. | | Choose an item. | | | Click or tap here to enter text. | |
| Please provide summary details of other educational oversight and accreditation as appropriate | | Attached | | | | |
| United Kingdom Visa and Immigration (UKVI) [**UK Sponsor Register of Student Sponsors**](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1034421/2021-11-18_-_Student_and_Child_Student.csv/preview) | | | | | | |
| UKVI Sponsor (Yes/No) | | **UKVI Sponsor Type** | | | **UKVI Sponsor Status** | |
| Choose an item. | | Choose an item. | | | Choose an item. | |
| Please provide a summary about the external provider:(maximum 100 words) | |  | | | | |
| **Level** | **Provider Course Title** | | | | | **Curriculum Details/URL** |
| Choose an item. |  | | | | |  |
| Choose an item. |  | | | | |  |
| Please provide indicative enrolment numbers (recruitment rationale) and proposed financial arrangements (discount) for postgraduate progressions. | | Choose an item. |  | | | |
| Please indicate the UK HEIs with which the external provider has progressions arrangements for FHEQ Level 4/7 admission and supply Reference if possible | |  | | | | |

**Part 2 Progression Proposal: Preliminary Evaluation**

|  |  |  |  |
| --- | --- | --- | --- |
| **Recommendations** | | | |
| Approval | Partnership Type (Confirmation) | Assessed Risk Level | |
| Choose an item. | Choose an item. | Choose an item. | |
| Reason for Rejection |  | | |
| Evaluation Comments |  | | |
| Approval by the Vice Provost - International and Academic Partnerships |  | | Click or tap to enter a date. |
| Evaluation Response |  | | |
| Professional Department Proposer (if applicable) e.g. ISR, UK Recruitment | **Name:**  **Title:**  **Email:** | | Click or tap to enter a date. |

**Part 3: Academic Evaluation and Admission Progression Statement**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **External Provider Course** | | **Entry Requirements for BUL Programme** | | **BUL Programme** | | |
|  | |  | |  | | |
| **English Language Requirements** | | | | | | |
| Please indicate how BUL EFL requirements will be assessed. ***If the provider qualification is used to assess EFL proficiency please contact the Compliance Team for guidance*** [Matthew.Quish@brunel.ac.uk](mailto:Matthew.Quish@brunel.ac.uk) | |  | | | | |
| **Academic Evaluation and Review Date** | | | | | | |
| Please provide additional review comments about the external course (above) and select a review date | |  | | | | **Review date** |
| Click or tap to enter a date. |
| **Admissions Approval – by signing this form you are declaring that the external provider courses listed above meet Brunel’s standard entry requirements** | | | | | | |
| **Approval** | **Title** | | **Signature – E-Sign** | | **Date** | |
| College Approval |  | |  | | Click or tap to enter a date. | |

**Part 3: Academic Evaluation and Admission Progression Statement**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **External Provider Course** | | **Entry Requirements for BUL Programme** | | **BUL Programme** | | |
|  | |  | |  | | |
| **English Language Requirements** | | | | | | |
| Please indicate how BUL EFL requirements will be assessed. ***If the provider qualification is used to assess EFL proficiency please contact the Compliance Team for guidance*** [Matthew.Quish@brunel.ac.uk](mailto:Matthew.Quish@brunel.ac.uk) | |  | | | | |
| **Academic Evaluation and Review Date** | | | | | | |
| Please provide additional review comments about the external course (above) and select a review date | |  | | | | **Review date** |
| Click or tap to enter a date. |
| **Admissions Approval – by signing this form you are declaring that the external provider courses listed above meet Brunel’s standard entry requirements** | | | | | | |
| **Approval** | **Title** | | **Signature – E-Sign** | | **Date** | |
| College Approval |  | |  | | Click or tap to enter a date. | |