**Progression Proposal Form (Internal Use Only)**

This form should be completed for all new Progression – Admissions arrangements for admission to FHEQ Level 4 and FHEQ Level 7 Programmes only subject to meeting the BUL (Brunel University London) admission requirements specified.

**Part 1: Progression Proposal (Provider Details)** provides an overview of the proposed provider and the proposed external course(s) for progression to Level FHEQ 4 or FHEQ 7 BUL programmes (4+1 and 3+1 Agreements). Part 1 should be submitted to **partnerships@brunel.ac.uk** (the Global Engagement Office) with the curriculum and any supporting documentation.

**Part 2: Progression Proposal: Preliminary Evaluation** is completed by the Vice-Provost International and Academic Partnerships. The evaluation outcome may include a request for further information and/or a request to complete a Due Diligence Form. The Proposer is invited to comment on the evaluation outcome.

**Part 3: Academic Evaluation and Admission Progression Statement (1) i**scompleted by the Vice Dean International (VDI) and/or Admission Tutor. Please use *one* Academic Evaluation and Admission Progression Statement for each provider course. The Academic Evaluation and Admission Progression Statement and copies of the provider’s curriculum used should be submitted to: **partnerships@brunel.ac.uk**

|  |  |  |  |
| --- | --- | --- | --- |
| **Part 1** Progression Proposal (Provider Details) | Submitted by (Name) |  |  |
|  | Date of Proposal |  |  |
|  | Curriculum Attached |[ ]
| Proposal Documentation Received | Date Received (GEO) |[ ]  Click or tap to enter a date. |
|  | Reviewed by (Name) |  |
|  | Curriculum Received |[ ]
| **Part 2** Admission Agreement (Progression) Proposal Outcome | Completed by | Click or tap to enter a date. |
|  | Date Completed | Choose an item. |
|  | Proposal Outcome |  |
| **Part 3** Academic Evaluation and Admission Progression Statement College/SRG Approval | Completed by |  |
|  | Date Submitted | Click or tap to enter a date. |
|  | Review Monitoring Date | Click or tap to enter a date. |
| GEO use only | Progression Code |  |
|  | Review date confirmed |[ ]  Click or tap to enter a date. |
|  | Reported to RSG (Recruitment Strategy Group) |[ ]  Click or tap to enter a date. |
|  | Recorded on MoveOn |[ ]  Click or tap to enter a date. |

**Part 1 Progression Proposal (Provider Details)**

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| **BUL Contact Detail** |
| College | Select College. |
| College Vice-Dean International | **Name:****Title:****Email:** |  |
| Professional Services Department Proposer (if applicable) e.g., ISR (International Student Recruitment), UK Recruitment | **Name:****Title:****Email:** |  |
| **Provider Name** |  |
| Provider Address | **Address** **Post Code****Country****URL** |  |
| Provider Contact Details (please include professional designation, e.g. Prof or Dr) | **Name****Title****Department****Email** |  |
| **External Provider Information**  |
| **Type of Provider** | **Educational Oversight (or recognition overseas – See**[enic.org.uk)](https://www.enic.org.uk/) | **Company Number – UK**[GOV.UK Company Register](https://find-and-update.company-information.service.gov.uk/) |
| Choose an item. | Choose an item. | Click or tap here to enter text. |
| Please provide summary details of other educational oversight and accreditation as appropriate  | Attached [ ]  |
| United Kingdom Visa and Immigration (UKVI) [**UK Sponsor Register of Student Sponsors**](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1034421/2021-11-18_-_Student_and_Child_Student.csv/preview) |
| UKVI Sponsor (Yes/No) | **UKVI Sponsor Type** | **UKVI Sponsor Status** |
| Choose an item. | Choose an item. | Choose an item. |
| Please provide a summary about the external provider:(maximum 100 words) |  |
| **Level** | **Provider Course Title** | **Curriculum Details/URL** |
| Choose an item. |  |[ ]
| Choose an item. |  |[ ]
| Please provide indicative enrolment numbers (recruitment rationale) and proposed financial arrangements (discount) for postgraduate progressions. | Choose an item. |  |
| Please indicate the UK HEIs with which the external provider has progressions arrangements for FHEQ Level 4/7 admission and supply Reference if possible |  |

**Part 2 Progression Proposal: Preliminary Evaluation**

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| **Recommendations** |
| Approval | Partnership Type (Confirmation) | Assessed Risk Level |
| Choose an item. | Choose an item. | Choose an item. |
| Reason for Rejection |  |
| Evaluation Comments |  |
| Approval by the Vice Provost - International and Academic Partnerships |  | Click or tap to enter a date. |
| Evaluation Response |  |
| Professional Department Proposer (if applicable) e.g. ISR, UK Recruitment | **Name:****Title:****Email:** | Click or tap to enter a date. |

**Part 3: Academic Evaluation and Admission Progression Statement**

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| --- | --- | --- |
| **External Provider Course** | **Entry Requirements for BUL Programme** | **BUL Programme** |
|  |  |  |
| **English Language Requirements** |
| Please indicate how BUL EFL requirements will be assessed. ***If the provider qualification is used to assess EFL proficiency please contact the Compliance Team for guidance*** Matthew.Quish@brunel.ac.uk |  |
| **Academic Evaluation and Review Date** |
| Please provide additional review comments about the external course (above) and select a review date |  | **Review date** |
| Click or tap to enter a date. |
| **Admissions Approval – by signing this form you are declaring that the external provider courses listed above meet Brunel’s standard entry requirements** |
| **Approval** | **Title** | **Signature – E-Sign** | **Date** |
| College Approval |  |  | Click or tap to enter a date. |

**Part 3: Academic Evaluation and Admission Progression Statement**

|  |  |  |
| --- | --- | --- |
| **External Provider Course** | **Entry Requirements for BUL Programme** | **BUL Programme** |
|  |  |  |
| **English Language Requirements** |
| Please indicate how BUL EFL requirements will be assessed. ***If the provider qualification is used to assess EFL proficiency please contact the Compliance Team for guidance*** Matthew.Quish@brunel.ac.uk |  |
| **Academic Evaluation and Review Date** |
| Please provide additional review comments about the external course (above) and select a review date |  | **Review date** |
| Click or tap to enter a date. |
| **Admissions Approval – by signing this form you are declaring that the external provider courses listed above meet Brunel’s standard entry requirements** |
| **Approval** | **Title** | **Signature – E-Sign** | **Date** |
| College Approval |  |  | Click or tap to enter a date. |