

SAS Fee Remission Terms and Conditions 2021/2022

Background

[Council Ordinance 11](#) states:

Hardship and Remission of Fees.

Should a student suffer a serious deterioration in their financial circumstances while part of the way through their programme so that, although prior to beginning the programme they were confident of their ability to pay, they are no longer able to do so, they may claim hardship and the arrangement for this will be published by the University.

Such remission of fees can only be granted in very exceptional circumstances and successful applicants must also be able to demonstrate:

- That they have made every reasonable effort to meet their fees from other sources.
- That there is good reason to believe that a single remission of tuition fees should be sufficient to permit them to complete their programme without further recourse to financial support from the University.
- That they have been in good financial standing with the University throughout the duration of their programme.
- That they are in good academic standing with their academic College*

Conditions and Restrictions

In order to be eligible for a fee remission the student must:

- Normally be fully enrolled at Brunel University London to undertake their studies prior to the enrolment deadline for their programme.
- Where required, have a valid Confirmation of Acceptance for Studies (CAS) certificate, or relevant visa from the University.
- Have adhered to the [Student Code of Conduct](#) throughout their programme date.
- Have satisfactorily engaged with their studies throughout their programme to date.
- Have completed the relevant application and provided supporting evidence within the given timeframe.
- Be up to date with all tuition payments prior to the year of the fee remission application (or have adhered to any agreed financial arrangement).
- Be up to date with all accommodation payments (or have adhered to any agreed financial arrangement).
- Be able to provide evidence of paid part-time work, or evidence of actively seeking paid part-time work to support themselves during their programme (subject to any visa conditions/restrictions).
- Be able to evidence, if required, that a single fee remission will be sufficient to allow them to complete their current programme without additional tuition fee support from the University.

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Supporting Evidence

When applying for a fee remission, students will be required to provide the following evidence prior to the closing date for the application period:

- Evidence of sufficient funding for your tuition fees prior to commencing the current programme (student loans, savings, part-time work, etc).
- Evidence that it is not possible to fund the tuition fees — bank statements for all bank accounts in the student's name (for 2 full months prior to the date of the fee remission application).
- Evidence of part-time employment (payslips, bank statements, P45 or P60).
OR
Evidence of engagement with the University Job Shop to secure part-time employment.

The detail

- The fee remission is available to eligible students up to a maximum of once per programme of study.
- Fee remissions will be awarded by a panel which meets once per term (up to a maximum of 4 times per academic year).
- The panel dates for 2021/22 are listed at the end of this section.
- The application window for each term will close 2 weeks prior to the panel date, there are no exceptions. Applications received after this deadline will be considered at the next scheduled panel.
- Students who are fully self-funding their tuition fees are eligible to apply (students who have sponsorship for all or part of their tuition fees are not eligible to apply).
- Students on a programme of study that is more than one academic year, can apply for a fee remission after they enrol for the second year of the programme.
- Students on a 1-year programme of study can apply for a fee remission after the start of the third term of the programme.
- The maximum fee remission available is 80% of the outstanding tuition fees at the time of the fee remission panel meeting.
- All applications are processed in accordance with the University's [Data Protection Policy](#).

*Good academic standing is defined as follows:

- Undergraduate students – a minimum 2:1 degree classification profile at the time of the fee remission panel.
- Postgraduate taught students – passing 60% of their modules with no fails or reassessments at the time of the fee remission panel.
- Researchers – will require a reference from their primary supervisor confirming that they are progressing successfully and are due to complete their course as scheduled.

Researchers in receipt of a stipend from Brunel University London are not eligible for a fee remission.

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Fee Remission Panel Dates 2021/2022

26 October 2021. Closing date 12 October 2021.

17 February 2022. Closing date for applications 03 February 2022.

26 May 2022. Closing date for applications 12 May 2022.

27 July 2022. Closing date for applications 13 July 2022.

Applications are strictly limited. For an application form, please contact Funding@brunel.ac.uk.

Useful links for additional support:

For additional support you may wish to refer to these services:

[The Student Centre.](#)

[The Student Support & Welfare Team](#)

[The Advice and Representation Centre](#)

[The laptop loan scheme.](#)