

Documentation Management

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Fair Assessment Policy March 2025

The aim of our 2025 no-detriment measures is to reduce the impact of any disruption you may experience when you are preparing for and attempting your assessments. This Policy covers all work from 1 March 2025 until 31 August 2025. It specifically applies only in the case of substantial loss of teaching or research supervision due to staffing issues.

We suggest "substantial" refers to a minimum of four teaching sessions or two supervision sessions, though this is at the discretion of your department. Where single teaching sessions have not been delivered, assessments will be re-written (if necessary) to ensure content that is not delivered is not examined. Where content is required to be assessed to meet learning outcomes, alternative arrangements will be made to replace missed content where possible. We do not anticipate making further changes to these safeguards.

Extenuating Circumstances (ECs):

You are reminded of our ECs process where you can tell us if there is something that has affected your performance in an assessment. However, if there is substantial loss of teaching or research supervision as defined above, without alternative arrangements, ECs will be automatically applied to the affected assessment(s). You do not need to do anything, this will be applied on your behalf. ECs apart from those covered in this policy will be dealt with in the usual way: <u>https://students.brunel.ac.uk/documents/Policies/extenuating-circumstances-guidance-for-students.pdf</u>

If you have any other issues that you think we could help with, please do get in touch and resolve these now before they impact your studies further. You should speak with your personal tutor in the first instance.

Coursework, assignments and dissertations (not including exams):

The coursework extension portal on eVision remains open and you can use this to request an extension of up to five days (or two weeks for a final year project).

For coursework and assignments (including dissertations) with submission dates from 1 March to 31 August 2025, we will automatically offer a further uncapped first attempt (or a further capped, second attempt if you were on your second attempt) to students who submit but fail their assessments (including group work), if substantial amounts of teaching or research supervision have been cancelled without alternative arrangements due to staffing issues. In this context, we recommend "substantial" means a minimum of four teaching sessions in any one module/study block, or two sessions with the final year project supervisor, however this is to be at the discretion of your department. Further uncapped attempts will not be given unless this disruption can be shown to have occurred.

Timings of results:

We understand that you will be keen to know when you might have to undertake reassessment and/or when you will get your results, and so we would like to clarify the following:

1. If you pass all required assessments for 2024/25 in time for the June Boards of Examiners, you will get you results in July 2025 (Masters results will be in November 2025).

2. If you require any reassessments, these will be in August, and you will get your results in

September 2025.

3. If you have not completed all assessments by the August 2025 resit period, you will be reassessed at the next normal opportunity in the next academic year, and will receive your results by July 2026.

Queries about your results:

Your results will be released on e-vision. If you have any questions about your results then you can use our Results Service, which aims to resolve informal queries as speedily as possible. We will provide details in due course of how you can access the Results Service. If you are not satisfied with the explanation provided then you can make use of our appeals process <u>Academic Appeals | Brunel University of London</u>

Support and services on campus:

Please rest assured that the University seeks to support students as best as it can at all times and we believe the approach we are taking is appropriate, fair and supportive. As always, if you are worried about the impact of the current circumstances on your studies or assessment please seek advice from your personal tutor as early as possible, or contact Student Services: studentsupport@brunel.ac.uk.

Other useful resources:

- BruNet (be sure to use the search function)
- Supporting Students (including Extenuating Circumstances)
- Coursework Submission Policy