



PREVENT INFORMATION SHARING AGREEMENT (EXTERNAL & INTERNAL)

Document Management

Maintained by	Head of Student Affairs and Casework
Owned by	Directorate of Governance & Secretariat
Approval Date	8 April 2024
Last Amended	April 2024
Last Reviewed	April 2024
Next Review Date	April 2025
Current Version	1

Purpose

The purpose of this agreement is to enable the sharing of information both externally and internally as required by the Counter-Terrorism and Security Act 2015, where sharing is necessary to provide advice and support to individuals who may be at risk of being drawn into extremism or terrorism.

Prevent partners involved

This agreement is between Brunel University London and the Prevent partners listed in Appendix A.

Information to be shared

Personal and/or other data (name and contact details as well as any relevant information related to the concern and purpose of the information sharing requirement) may be shared with the Prevent partners listed in Appendix A, where that sharing is determined to be necessary and appropriate to address potential risks to the individual or the public.

Basis for sharing

The legal basis for sharing the information specified above is by virtue of section 26 of the Counter-Terrorism and Security Act 2015. The University is designated as a 'specified authority' as defined in Schedule 6 of the Act.

Responsibilities

The University's Prevent Coordinator, in consultation with relevant member(s) of the University will determine whether personal and / or other data needs to be shared with one or more of the listed Prevent partners. Any questions concerning compliance with the Data Protection Act 2018, in relation to the data to be shared, will be referred to the Head of Privacy (or their nominee).

Consent

Wherever possible, the consent of the individual whose data is to be shared will be sought prior to the transfer of data unless where there are concerns relating to the University's Safeguarding Duty as specified in the University's Safeguarding Children and Vulnerable Groups (Policy and Guidance) and/or where a student or staff member is at risk to themselves or others or where we are legally exempt from notification.

Security

Personal and/or other data shared for this purpose will be transmitted via use of the University DropOff provision (or any provision that replaces it), which provides a secure, confidential link to an encrypted and managed environment for data sharing. A password will be sent/communicated through an alternative communication channel. All documentation will be marked according to the University Security Classification Policy.

Records management

A record of each sharing event, to include the date, the name of the Prevent partner with which the data has been shared, and details of the transaction, will be securely retained by the University Prevent Coordinator for one year after the date on which the information was shared.

Appendix A

Prevent Partners:

- Brunel University London staff
- Brunel University London students
- Brunel Pathway College (BPC)
- Union of Brunel Students
- London Borough of Hillingdon (Prevent Lead)
- HE / FE Regional Prevent Coordinator(s)
- Metropolitan Police Service
- Local Channel Panel