

Student Intranet

APPROVERS

Version 1 - 2020
BRUNEL UNIVERSITY LONDON

Contents

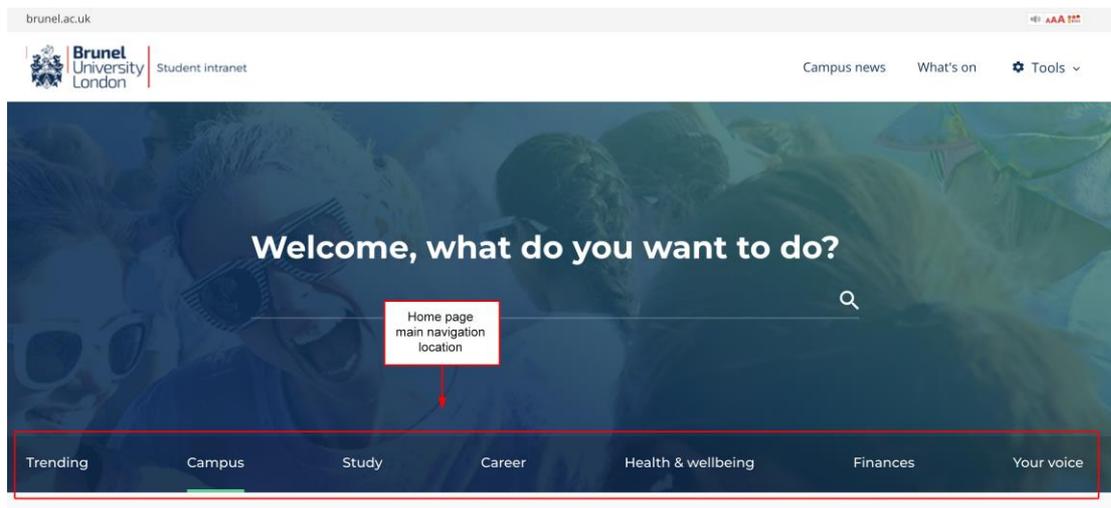
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Populating Menus:

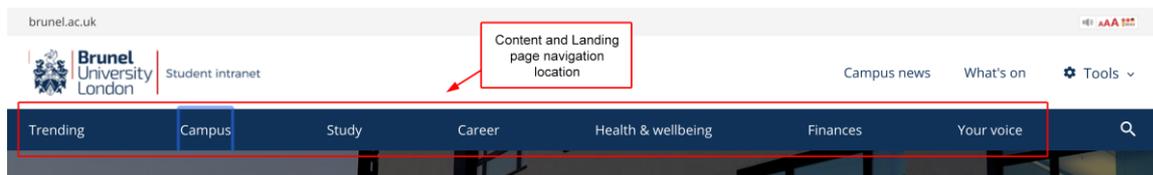
There are three main menus that exist across all pages. The main navigation with its drop-downs, top-bar, and, the footer menus.

Main Navigation and Drop-downs (i):

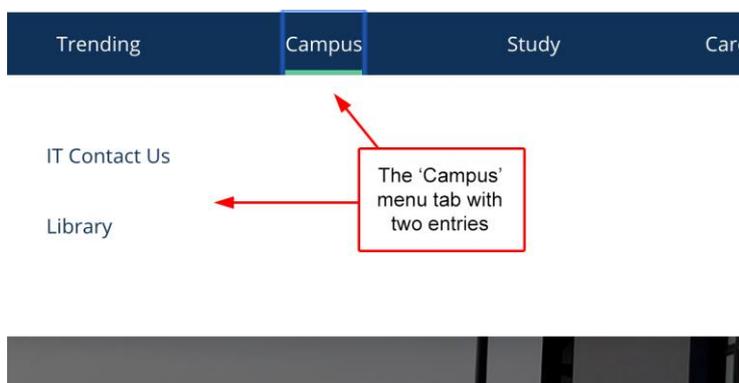
On the homepage, this is located below the main search section:



On all other pages made from the 'Content', 'News' or 'Events' pages, it is located at the top of the screen:

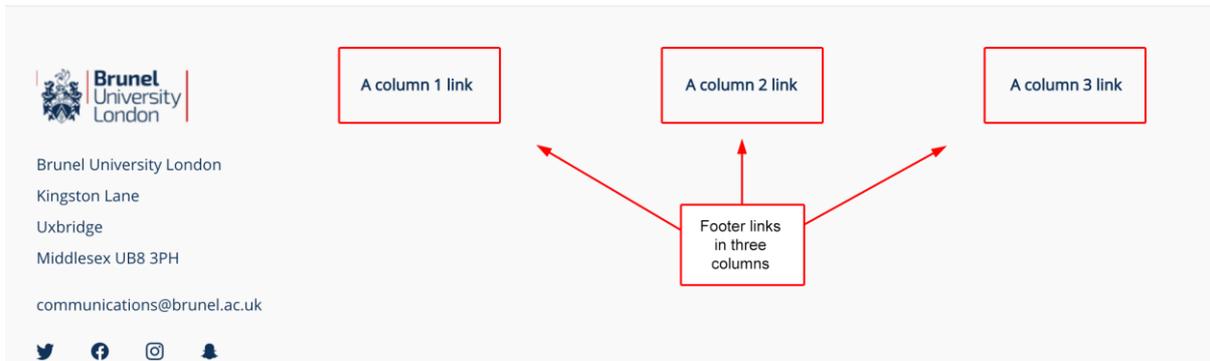


These are the same menus but in a slightly different position. Each of these menu items, called 'Navigation item' entries, opens a tab containing links to desired content:



Footer Menu (ii):

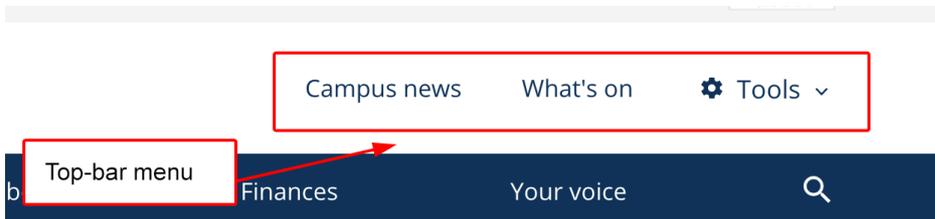
This is divided into three columns and, as with the main navigation, is persistent across all pages. Again, this can only be updated by Intranet Authorisers:



Along with the **'Trending'** and **'Tools'** menus, these are made up from **'Link Collections'** to which entries are added to make up the links.

Top-bar Menu (iii):

This is comprised of three permanent links of which **'Tools'** is the only one that can have entries added to it:



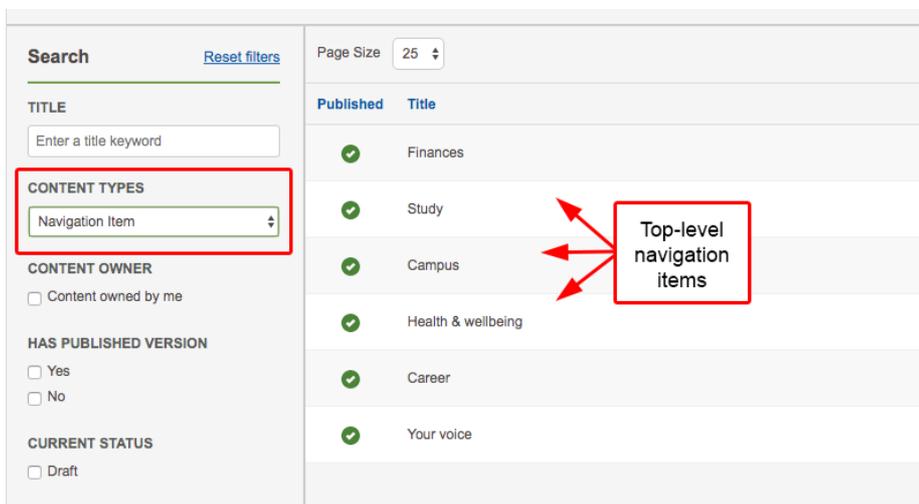
i) Main Navigation: Adding links to the tabs:

All of the main drop-down navigation items are populated using their ‘Navigation Item’ parent.

‘Trending’ doesn’t have an option for a card but otherwise is made the same way. It can be found under the ‘Link Collection’ entries and not ‘Navigation Items’.

Each drop-down area should be divided into a maximum of four columns which can all contain menus, or three menus and a card!

- 1) In the Entry Explorer, change the ‘Content Type’ to ‘Navigation Item’ and you will see the main menu items in the resulting list:

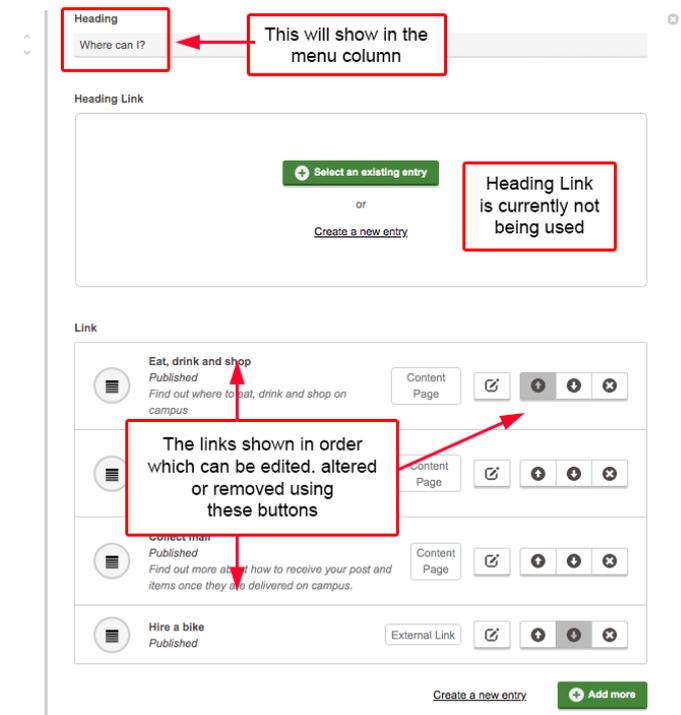


- 2) Click on the item you want to add, reorder or remove a link from. In this case we’ll be looking at the ‘Campus’ menu but not making any changes as it’s Live!

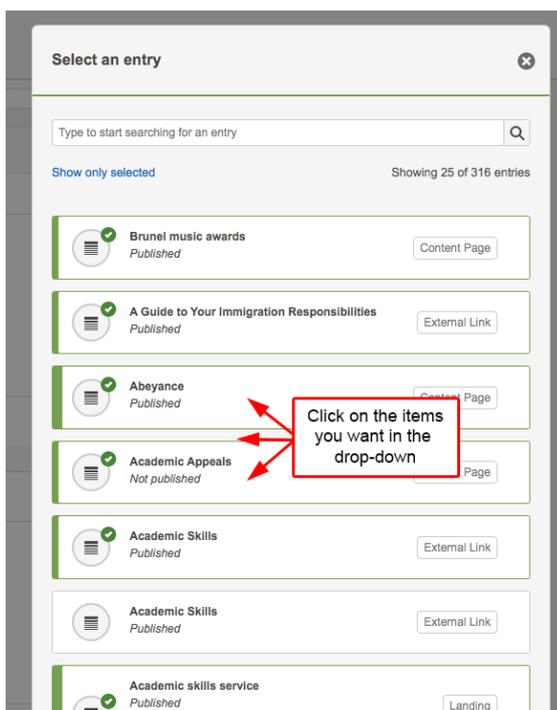
This is currently made up of three link columns with their own headings, and one card:



Each column has its own section in the 'Navigation Item'. For example, the "Where can I?" has its heading and four links picked:



- 3) To add new items, click on 'Add more' and select all the items you would like to appear. Next, click the 'Add X items' (where X is the number you selected):



- 4) You will be taken back to the '*Navigation Item*' screen where you should now see your added links.

Remember you can reorder or remove links from here too!

- 5) Once finished, save and then publish your changes. Preview any page to see your changes.

NB If you already had the page open, refresh it to see the changes.

ii) Adding a Menu Card

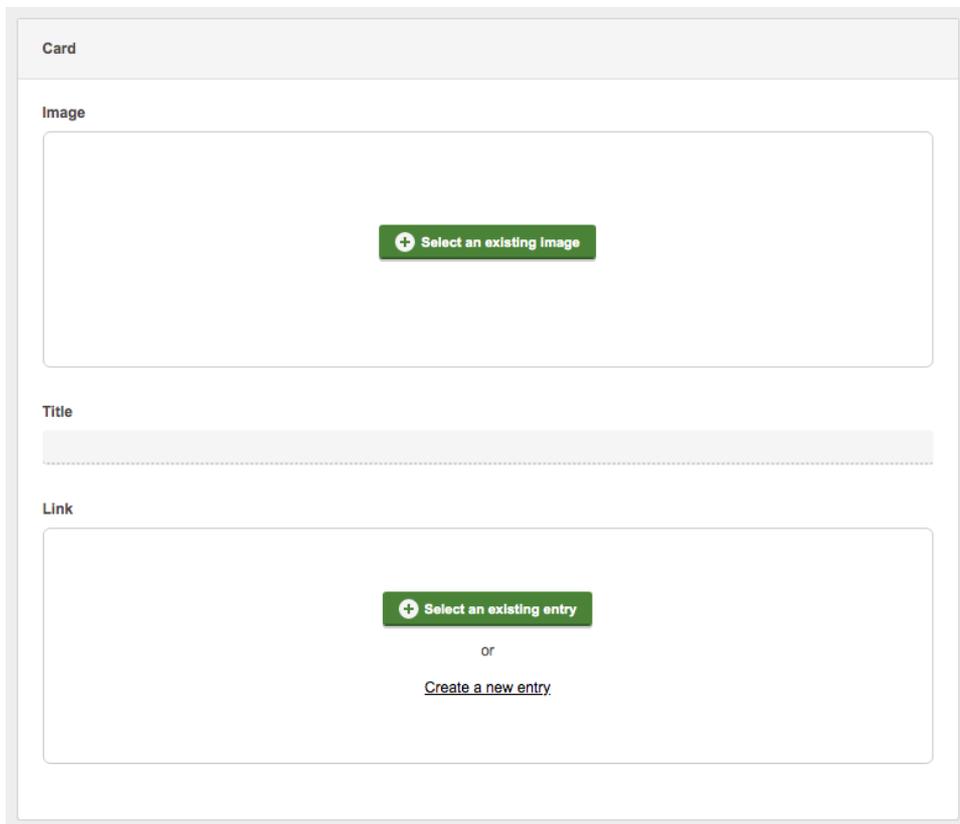
These are very simple and display in the fourth column of the main menu items (expect under ‘Trending’).

NB Each drop-down area should be divided into a maximum of four columns which can all contain menus, or three menus and a card!

- 1) Follow steps 1 and 2 from above (“*Main Navigation: Adding links to the tabs*”) and select the navigation item you’d like to add a card under.

We’ll use ‘**Health & wellbeing**’ in this example.

- 2) Scroll down to the ‘Card’ section:



The screenshot shows a form titled 'Card' with three main sections: 'Image', 'Title', and 'Link'. The 'Image' section contains a large empty box with a green button labeled '+ Select an existing image'. The 'Title' section is a simple text input field. The 'Link' section contains a large empty box with a green button labeled '+ Select an existing entry', the word 'or' centered below it, and a blue underlined link labeled 'Create a new entry'.

- 3) Click on 'Image' and choose something representative of the card CTA and then give the card a **title**, and **link** it to existing content:

Card

Image



Select an existing image

Title

Take part in the games

Link

 **Mature students games day**
Not published
Come to socialise and play some games!

Event  

Create a new entry Select an existing entry

- 4) Save and publish the item. Preview a page to see the updated menu including your new card:



iii & iv) The ‘Trending’, ‘Tools’ and Footer Menus:

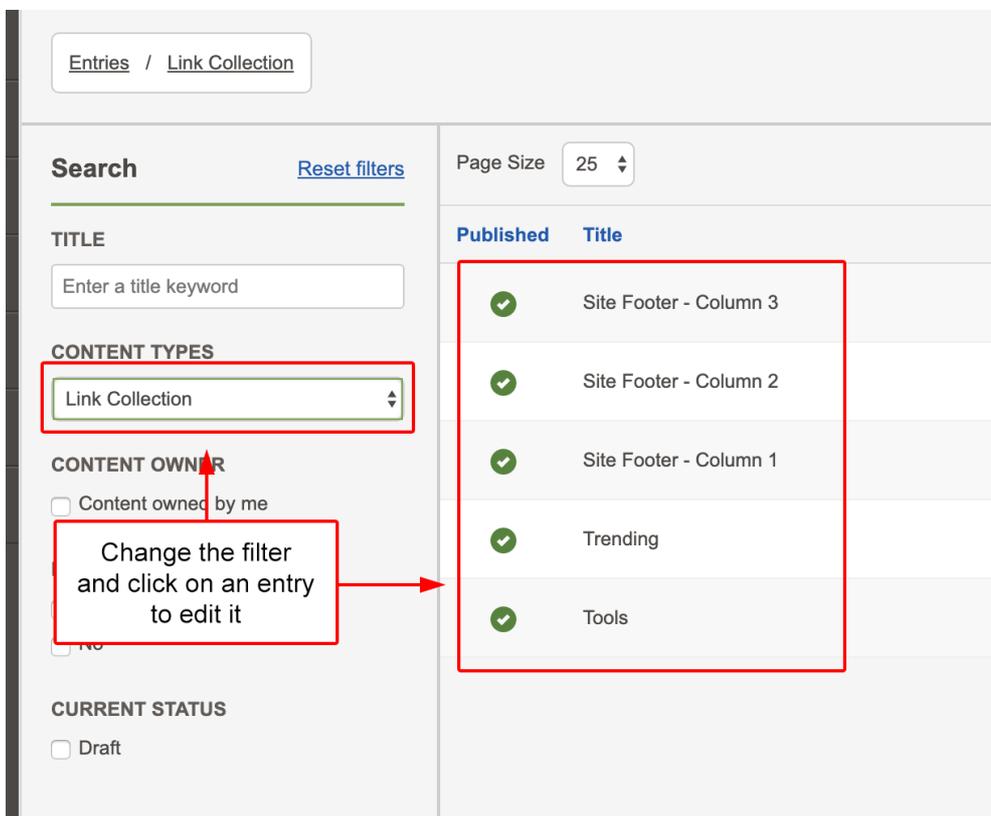
These are made from ‘Link Collections’ maintained by the Intranet Authorisers.

The ‘Tools’ and ‘Site Footer – Column X’ entries should only use the ‘Link Picker’ to select their menu items.

‘Trending’ uses the ‘Link Columns’ and is populated as described above, in ‘i) Main Navigation: Adding links to the tabs’. Ignore the ‘Link Picker’ for ‘Trending’!

NB in this example, we’ll look at the ‘Site Footer – Column 3’ menu but the process is identical for ‘Tools’ and the other ‘..Footer..’ menus:

- 1) From the entry list, change the content type filter to ‘Link Collection’ and click on ‘Site Footer – Column 3’:



2) Click on the **'Select existing entrie(s)'** button:

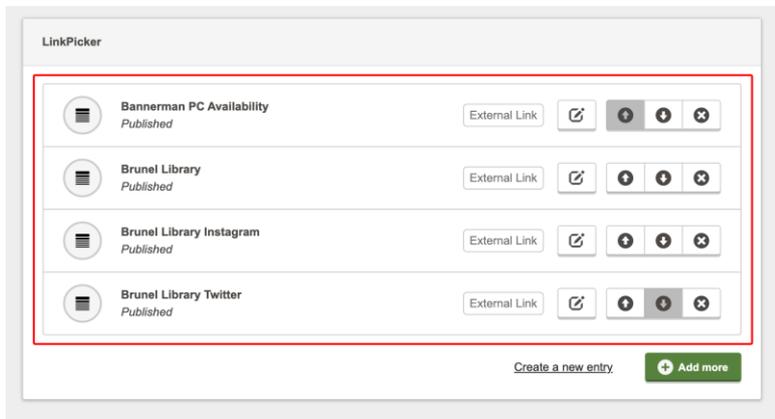
The screenshot shows a form with two main sections. The top section is for entering details: 'Title' (REQUIRED) with the value 'Site Footer - Column 3' and 'Slug' with the value 'site-footer-column-3'. A red box highlights these two fields with the text 'Do not change this in any way'. The bottom section is 'LinkPicker', which contains a button '+ Select existing entrie(s)' and a link 'Create a new entry'.

NB do not change the title or slug for this entry!

3) From the pop-up list, choose the content you would like to appear in the **'Trending'** tab by clicking on them and then click the **'Add X entries'** (where X is the number chosen):

The screenshot shows a 'Select an entry' pop-up window. It has a search bar at the top and a list of entries. The entries are: 'Bannerman PC Availability' (External Link), 'Brunel Figshare' (External Link), 'Brunel Library' (External Link), 'Brunel Library Facebook' (External Link), 'Brunel Library Instagram' (External Link), 'Brunel Library Twitter' (External Link), 'Campus news' (Listing), and 'Connect Portal' (External Link). Four entries are selected, indicated by green checkmarks in the checkboxes. A red box labeled 'Selected entries' points to these four entries. At the bottom right, there is a button 'Add 4 entries' and a 'Cancel' button.

- 4) Having been returned to the entry, you will see your selected entries. Reorder as necessary using the up and down arrows:



- 5) **Save** and then **Publish** the entry. Visit the preview site* to see the updated menu:

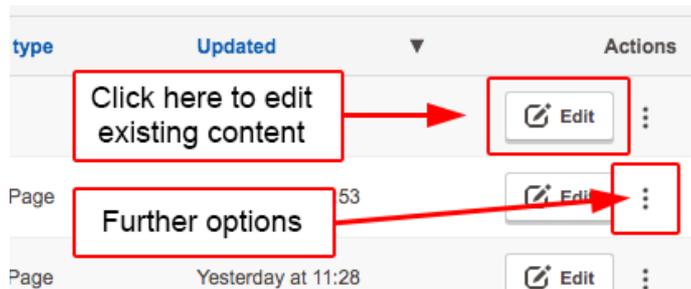
** you can simply preview any of the content, landing, news or event pages to quickly see the preview site if necessary*

Editing, Unpublishing & Deleting Content:

Editing:

Each Entry has the option to **'Edit'** the existing content:

- 1) Locate the entry you wish to edit (see *'B) Browsing and Filtering Existing Content'*)
- 2) Click on the **'Edit'** button to the right of the entry title:



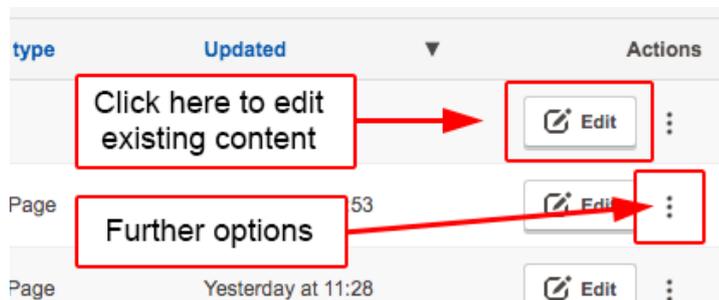
- 3) You will now see the entry page for that piece of content. Make any changes, save and publish.

Copying, Unpublishing & Deleting:

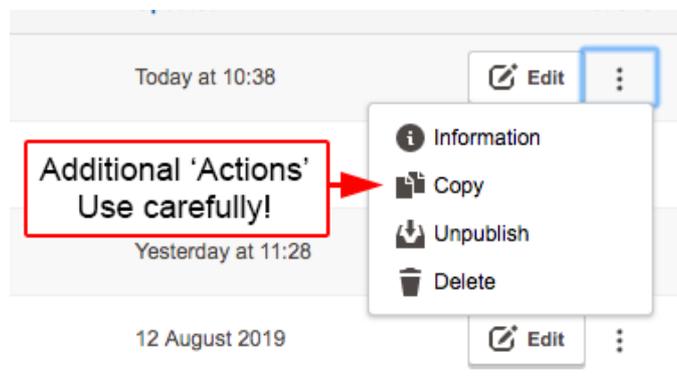
As per the **'Edit'** button, every Entry has three vertical pips to the right of the title. These have options, in particular, for copying, unpublishing and deleting an Entry:

NB Unpublishing or deleting can have implications for other areas of the site and should only be done if you are positive that it will not have an unintended knock-on effect to other content or site functionality.

- 1) Locate and click on the three-pips. This will be to the right of the **'Edit'** button:



- 2) A drop-down menu will appear with the following options:



3) Select from the list of options:

Information	Shows the activity for an Entry e.g. status, date created, basic audit etc.
Copy	Allows you to duplicate an Entry. Once done you can edit this new version of it, rename and update the content. This will still need to be resaved and published.
Unpublish	Unpublishes the Entry but does not delete it. It should still be accessible from the Entry list.
Delete	Unpublishes and permanently removes the Entry from the site.

Example page layouts

Based on student feedback and UX principles we strongly recommend the below layouts to keep pages clean and concise.

Library landing page – landing pages are no longer in use

brunel.ac.uk

 Student intranet

What's on Campus news  Tools  Log in

Trending Your campus Your study Your career Health and wellbeing Your finances Your voice 

Home > Landing page



Library Databases A-Z

Search all Books Articles Journals

Search the Library for books, articles, and electronic resources

Search 

Search

Opening hours

Library building	8:45am - 7pm
Help Desk	8:45am - 7pm
Techzone	8:45am - 7pm
Special Collections	By Appointment
PC Out of Hours	7pm - 8am
Visitors	8:45am - 7pm

Using your Library

Getting started with opening hours, booking group study rooms, borrowing resources, inter library loans, printing, and additional support



Finding information

Support for using databases, Library Search, ejournals, reading lists, referencing and finding other resources



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Quick links

- What's on
- Campus news
- Log in
- Link four
- Link five
- Link six

Tools

- Blackboard
- Student handbook
- Webmail
- eVision
- Wiseflow
- Timetable

Trending tasks

- Examinations
- Student handbook
- Campus map
- Have a question or concern?
- Key contacts
- Blackboard

PDC landing page – landing pages are no longer in use

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Brunel University London Student intranet What's on Campus news Tools Log in

Trending Your campus Your study Your career Health and wellbeing Your finances Your voice

Home > Landing page



Landing page

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Support for using databases, Library Search, eJournals, reading lists, referencing and finding other resources

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External link card

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Using your Library

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News article

brunel.ac.uk


Student intranet

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Trending
Your campus
Your study
Your career
Health and wellbeing
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Q

Home > Campus news > Immersive and inclusive Brunel...



Immersive and inclusive: Brunel aim to open up VR

By Tim Pilgrim 13 Nov 2018

 The virtual world could soon be more a more inclusive place thanks to a new project aimed at making immersive technologies accessible for people with sensory, motor, cognitive and age-related impairments.



 The new six-month, £60,000 Innovate UK project – run by Brunel University London, accessibility consultants Open Inclusion and Channel 4 – hopes to provide a deeper understanding of the barriers people with impairments and advanced age face when they engage with emergent technologies such as virtual reality and augmented reality.

“What’s interesting about this project is that it’s the first to test how these population groups relate to immersive technologies – we found just one previous project, which was limited to viewing 360-degree videos, without interaction.



Video title

“We assume the key barriers will be disorientation, nausea, interface control issues and limited perception of visual and audible inputs,”

Dr Garaj

Using content supplied by Channel 4, such as the recently released Extreme Everest with Ant Middleton, researchers will work alongside people with impaired eye-sight, hearing and motor skills, and people with learning difficulties, to gain a better understanding of which design choices can positively or negatively affect accessibility. The project will also investigate independent VR gaming content.

Related articles [View all news](#)



Sport and design at Brunel among the world's best

13 Nov 2018

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- [Campus news](#)
- [What's on](#)
- [Key contacts](#)
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- [Examinations](#)
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A-Z page

brunel.ac.uk

 Student intranet

What's on Campus news  Tools Log in

Trending Your campus Your study Your career Health and wellbeing Your finances Your voice 

Home > Previous > A-Z

A-Z

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- Y
- Z

A

Academic Search Complete

Contains full text articles from over 5,000 journals, covering many subjects, including anthropology, politics, political science, psychology, psychiatry, sociology and social work.

ACM Digital Library

Provides access to articles and conference proceedings published by the Association for Computing Machinery. The collection is updated monthly. Brunel's institutional login is required for access.

Alexander Street Press Collections

Alexander Street Press is a publisher of award-winning online collections and videos for scholarly research, teaching, and learning. We have access to two collections on ethnography and teaching and trial access to Global Issues Library (during October 2018 only). You must use headphones when listening on PCs in the Library. These can be borrowed from the Help Desk.

American Film Institute Catalog

AFI is a filmography database documenting 48,300 American films dating between 1893-1972.

Annual Reviews

Annual Reviews publishes authoritative reviews in 40 focused disciplines within the Biomedical, Life, Physical, and Social Sciences with access to volumes until 2008, only. NB: The Library no longer subscribes to this database so there is no access to articles published since 2009.

APA E-Book Collection

Provides access to over 70 full-text American Psychological Society (APA) books on psychology, therapy and health published during 2016 and 2017.

Artech Access

Provides access to 20 ebooks on electronic and computer engineering published by Artech House.

Related links

- Related link one
- Related link two
- Related link three
- Related link four
- Related link five

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Standard page

brunel.ac.uk

 Student intranet

What's on Campus news  Tools ▾ Log in

Trending Your campus Your study Your career Health and wellbeing Your finances Your voice 

Home > Content page

Content page

-  Lorem ipsum dolor sit amet, consectetur adipiscing elit. Proin tempor quis dolor eget aliquam. Sed facilisis dui mi, a egestas erat hendrerit a.
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Image accreditation

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